

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Greg Daley, *President*
Camille Maben, *Vice President*
Susan Halldin, *Clerk*
Todd Lowell, *Member*
Wendy Lang, *Member*



MAY 18, 2016 REGULAR MEETING MINUTES — 6:30 P.M.

1.0 **CALL TO ORDER**— President Greg Daley called the meeting of the Rocklin Unified School District Board of Trustees to order at 6:30 P.M., May 18, 2016 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Greg Daley, *President*
 Camille Maben, *Vice President*
 Susan Halldin, *Clerk*
 Todd Lowell, *Member*
 Wendy Lang, *Member*

Trustees Absent:

Student Representative: Travis Elmont, *Whitney High School*

Administrative Staff: Roger Stock, *Superintendent*; Kathleen Pon, *Deputy Superintendent Educational Services*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Colleen Slattery, *Assistant Superintendent Human Resources*; Craig Rouse, *Senior Director Facilities and Operations*; Marty Flowers, *Director Secondary Programs and School Leadership*; Karen Huffines, *Director Elementary Programs and School Leadership*; Tammy Forrest, *Director of Special Education and Support Programs*; Mike Fury, *Chief Technology Officer*; Diana Capra, *Chief of Communications and Community Engagement*; Juanita Fahnestock, *Director Nutrition Services*; Matt Sanchez, *Director Transportation*; Mark Williams, *Principal Victory High School/Rocklin Independent Charter Academy*; Davis Stewart, *Principal Rocklin High School*; Elizabeth Davidson, *Principal Spring View Middle School*; Chuck Thibideau, *Principal Breen Elementary School*; Shari Anderson, *Principal Valley View Elementary School*; Sherry Mauser, *Assistant Principal Whitney High School*; Brenda Meadows, *Recorder*.

3.0 **PLEDGE OF ALLEGIANCE** – Travis Elmont and the Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

4.1 Board President Greg Daley recognized the following for being named as Placer County Office of Education (PCOE) Classified Employees of the Year.
Child Nutrition: Cindy Wright, Nutrition Services Worker III, Nutrition Services Office and Technical: Leonard Lee, Network Coordinator, Whitney High School
Para-Educator & Instruc Assistance: Melissa Poehlke, Instruc Aide, Spring View Middle School
Support Services and Security: Laura Morgan, Health Aide, Breen Elementary School
Transportation: Donna Stricklin, Bus Driver, Transportation

4.2 President, Greg Daley recognized Air Force Junior Reserve Officer Training Corps (AFJROTC) School Board Color Guard, led by Colonel Michael A. Fernandez, USAF [Ret] and Senior

Master Sergeant Terry J. Barber, USAF [Ret] for their patriotic contribution to RUSD School Board meetings throughout the 2015-16 school year.

- 4.3 President, Greg Daley and Trustees recognized students Rhianna Christian (Victory High School), Travis Elmont (Whitney High School) and Luke Zianno (Rocklin High School) for serving as the 2015-16 Student Representatives to the Board of Trustees.

- 5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Greg Daley welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items, noting a three minute time limit per person.

Public Comment: No public comment was made regarding non-agenda items.

- 6.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Travis Elmont provided a report on events happening at elementary and secondary schools.

- 7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Wendy Lang shared that as a Trustee, this time of year is one of her favorites when the District recognizes employees for their hard work, retirements, and student graduations. Susan Halldin stated that she attended the Unified Sports Track Meet this week and enjoyed watching the spirited athletes compete. Halldin also shared her appreciation of paraeducators in the classrooms and their positive and long lasting influence on students. Halldin stated that she attended the Spring View Talent Show as well. Todd Lowell shared that he attended the PCOE Classified Employee of the Year and Teacher of the Year Recognition Event and was reminded of all the RUSD workers behind the scenes who have such a tremendous impact on students. Camille Maben congratulated teachers, administrators, students, and families for making it through another academic year and recognized all the efforts it takes in making students successful. Maben also stated that she had the opportunity to attend a 3rd grade play at Rocklin Elementary School and enjoy a history lesson through student performance. President Greg Daley thanked all employees who were recognized at this year’s PCOE Classified Employee of the Year and Teacher of the Year Recognition Event for their contribution to the District. Daley stated that he also attended the Spring View Talent Show and was impressed with the level of talent displayed by students and was thankful for the parent and staff support. Superintendent Stock shared that he attended the Unified Sports Track meet, and extended his gratitude to employees and coaches for recognizing the importance of creating such a positive experience for all students. Stock stated that he has received positive feedback from the local community as well as others from across the state regarding the “unified sporting events” and their positive impact.

8.0 **ACTION ITEMS - CONSENT CALENDAR**

- 8.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.

8.1.1 May 4, 2016

- 8.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)

- 8.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)

- 8.4 **APPROVE BILL WARRANTS** – Request to approve Bill Warrants. (Barbara Patterson)

- 8.5 **APPROVE MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)

- 8.6 **ACCEPT DONATIONS** – Request to accept District donations. (Barbara Patterson)

- 8.7 **APPROVE CONTRACT FOR VALLEY VIEW LIBRARY COMMONS PROJECT** – Request to approve contract with Russell Fleming Construction for Library Commons Project at Valley View Elementary School. (Craig Rouse)
- 8.8 **APPROVE CONTRACT FOR WHITNEY HIGH SCHOOL BASEBALL FIELD HALO LOGO PROJECT** – Request to approve contract with Russell Fleming Construction for Baseball Field Halo Logo Project at Whitney High School. (Craig Rouse)
- 8.9 **APPROVE CONTRACT FOR ROCKLIN HIGH SCHOOL TECHNOLOGY LECTURE HALL SEATING REPLACEMENT PROJECT** – Request to approve contract with Sierra Schools Equipment Company for Technology Lecture Hall Seating Replacement Project at Rocklin High School. (Craig Rouse)
- 8.10 **APPROVE CONTRACT FOR SUMMER 2016 EXTERIOR PAINTING PROJECTS** – Request to approve contract with GSP Painting, Inc. for summer 2016 exterior painting projects. (Craig Rouse)
- 8.11 **APPROVE PROPOSITION 39 CHARTER SCHOOL EXPENDITURE PLANS** – Request to approve Prop. 39 charter school expenditure funding plans. (Craig Rouse)
- 8.12 **APPROVE NUTRITION SERVICES ASSISTANT JOB DESCRIPTION** – Request to approve Nutrition Services Assistant Job Description. (Colleen Slattery)
- 8.13 **APPROVE REVISED ASSESSMENT AND EVALUATION DATA SPECIALIST JOB DESCRIPTION AND NEW STUDENT INFORMATION SYSTEMS SPECIALIST JOB DESCRIPTION** – Request to approve revised Assessment and Evaluation Data Specialist job description and new Student Information Systems Specialist job description. (Colleen Slattery)
- 8.14 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) WITH ROCKLIN TEACHERS PROFESSIONAL ASSOCIATION** – Request to approve MOU with Rocklin Teachers Professional Association (RTPA) to continue the release time for the RTPA President for the 2016-17 school year. (Colleen Slattery)
- 8.15 **APPROVE STUDENT PLACEMENT AGREEMENT WITH CALIFORNIA STATE UNIVERSITY, SACRAMENTO** – Request to approve Student Placement Agreement with California State University, Sacramento. (Colleen Slattery)
- 8.16 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) WITH ALLIANT INTERNATIONAL UNIVERSITY** – Request to approve MOU with Alliant International University. (Colleen Slattery)
- 8.17 **APPROVE SCHOOL PSYCHOLOGY SUPERVISED FIELDWORK AGREEMENT WITH LOYOLA MARYMOUNT UNIVERSITY** – Request to approve School Psychology Supervised Fieldwork Agreement with Loyola Marymount University. (Colleen Slattery)
- 8.18 **APPROVE SERVICE AGREEMENT WITH FAGEN FRIEDMAN & FULFROST, LLP FOR LEGAL SERVICES** – Request to approve agreement with Fagen Friedman & Fulfrost, LLP for legal services. (Barbara Patterson)
- 8.19 **APPROVE CONTRACT WITH ECONOMIC & PLANNING SYSTEMS FOR SERVICES RELATED TO PROVIDING COMMUNITY FACILITIES DISTRICTS ADMINISTRATION TASKS FY 2016-17 EPS #162035** – Request to approve contract with

Economic & Planning Systems (EPS) for services related to providing Community Facilities Districts (CFD) Administration Tasks FY 2016-17 EPS #162035. (Barbara Patterson)

- 8.20 **APPROVE RESOLUTION NO. 15-16-18 TO ESTABLISH TEMPORARY INTERFUND TRANSFERS OF SPECIAL OR RESTRICTED FUND MONEYS** – Request to approve Resolution No. 15-16-18 to establish temporary interfund transfers of special or restricted fund moneys. (Barbara Patterson)
- 8.21 **APPROVE RESOLUTION NO. 15-16-19 AUTHORIZING END OF YEAR BUDGET TRANSFERS** – Request to approve Resolution No. 15-16-19 authorizing end-of-year budget transfers. (Barbara Patterson)

Superintendent Stock requested removal of **Item 8.11** to be brought to the Board for approval at a future meeting.

Following this, a **MOTION** was made by Camille Maben and seconded by Susan Halldin to approve the remainder of the Consent Calendar. Motion passed by the following roll call vote: Student Representative – aye, Lowell – aye, Maben – aye, Halldin – aye, Lang – aye, Daley – aye.

9.0 **INFORMATION AND REPORTS**

- 9.1 **SPECIAL EDUCATION SUPPORTS AND SERVICES REPORT AND UPDATE ON ACTIONS TO DATE** – Tammy Forrest, Director, Special Education and Kathy Pon, Deputy Superintendent, Educational Services, shared a special education supports and services update including information on how the recommendations of the WestEd Report strengthened special education work, focusing on special education programs and support as well as partnering closely with general education to support all students. Forrest stated that RUSD has begun implementing the four recommendations from WestEd’s Special Education Supports and Services Report to improve its provision of special education instruction. This presentation was the fourth update from the Special Education Department regarding actions taken in response to the report.

Board Comments: Wendy Lang thanked Forrest for her work and role in keeping the District moving forward in a positive direction in serving students and staff. Lang requested that school site front office staff and discipline staff (secondary level) be included in future best practices trainings to support them in their roll as first point of contact with families. Camille Maben asked about credentials and background for the new Behaviorist position. Forrest stated that the Behaviorist position is a highly trained Board credentialed/certificated analyst position. Maben stated her support of having a Mental Health Specialist in the District and appreciates that this position will support all students and teachers (general education and special education). Maben requested additional data on measurement of student progress in regards to Positive Behavior Intervention Services (PBIS). Kathy Pon stated that staff would be happy to bring data forward to Trustees, and that the District is actively tracking this data at sites. Maben also requested that RUSD preschool staff be included in trainings as the District moves forward. Todd Lowell stated the importance for the District to continue using the WestEd report and findings as the driving foundation for work being done in moving the District forward as a flagship model of Special Education. Lowell requested a substantive report (qualitative and quantitative data) at the end of the 2016-17 year, measuring efficacy of supports. Wendy Lang stated that in her visits to sites this year she has had an overall feeling of improvement in special education support programs and looks forward to continued positive movement. Susan Halldin requested additional data that ties current student progress to the WestEd report, sharing she would like to see growth in specific areas such as guidelines for parents on least restrictive environment and progress monitoring, part of the work to be done this summer on the Special Education Policy Manual update by District staff.

- 9.2 **INFORMATION ON CONSIDERING LATER START TIMES FOR HIGH SCHOOLS** – Kathy Pon, Deputy Superintendent, Educational Services, and Marty Flowers, Director of Secondary Education and School Programs, presented an informational report regarding the consideration of later start times for high schools in response to a request by Trustees. Information included rationale for, as well as samples of current research, regarding later start times for teenagers, offering a fuller understanding of the benefits and impacts to the District and community. Pon stated that currently, both RUSD middle schools start at the later time of 8:30 a.m. and Victory High School starts at 8:45 a.m. Pon stated that only Rocklin High School (RHS) and Whitney High School (WHS) start at 7:45 a.m. Pon also shared information on how the consideration of later start times would effect the District’s stakeholder perceptions and initial estimated impacts on moving the RHS and WHS high school schedules forward an hour.
- Board Comments: Wendy Lang thanked Pon and Flowers for the information and shared a potential concern that if the District were to move start times forward one hour, it could mean sports programs/extracurricular programs would respond by moving programs to “before school,” counteracting the benefits of a later start for many students. Camille Maben suggested giving the community/students/families basic education on the later start time option and offering an “interest survey” to families before investing too many resources into the option. Susan Halldin stated that the data in the report was statistically compelling regarding the benefits to students in mental health and safety and fully supports later start times based on the information available. Halldin requested additional information on bus schedules and earliest pick up times for students. Todd Lowell stated that rolling “all school” start times forward one hour could create a negative effect on the community in regards to parent pick up and drop off schedules/transportation and would want to get a feel from families on whether this would be something families would want. Trustees asked Student Board Representative, Travis Elmont, to share his thoughts from a student perspective. Elmont stated that he could see some concerns with a later start time, including the trickle down effect of sporting practices going as late as 10pm. Elmont shared an interest in hearing more about the research that shows that even 30 minutes later start time could have a positive impact on students, stating “starting 30 minutes later could be a good happy medium.” Greg Daley asked, in light of Board discussion on this item, that staff bring back a balanced approach to the possibility of later start times in the form of a survey and informational materials that would be shared with parents/students and measure community interest prior to doing any additional outreach with the community.
- 9.3 **GOVERNOR’S MAY REVISE UPDATE** – Barbara Patterson, Deputy Superintendent, Business and Operations, presented Trustees with the Governor’s May Budget Revise Update.
- 9.4 **NEW ELEMENTARY SCHOOL AND SCHOOL MODERNIZATION UPDATE** – Craig Rouse, Senior Director, Facilities and Operations, shared an update on new elementary school and school modernization. Rouse stated that there has been an increase in building activity and permit pulls in the Whitney Ranch Phase II development area, creating the need for District staff to look at assessing the timeline for constructing the new Elementary School (School #12). Rouse also shared that the following five RUSD schools are eligible for State Facilities Modernization (school modernization), matching funds currently and in the near future: Cobblestone Elementary School, Antelope Elementary School, Breen Elementary School, Twin Oaks Elementary School and Rocklin High School. Staff is looking at funding options to accommodate the future new elementary school and eligible school modernizations. Rouse mentioned that the School Facilities bond on the November 2016 ballot is crucial to funding future facilities work. Staff is also working with the architect on updating educational specifications to meet the needs assessment of the implementation plan and the District’s Facilities Master Plan.

Board Comments: Todd Lowell asked about middle schools funding on slide 5. Rouse responded that the middle school funding included in the report was for portables based on the growth need, although this estimated funding amount could change as the District assesses the need. Lowell requested dialogue between District staff and the City of Rocklin regarding imposing fees on rezoned development areas that were not originally included in Facilities Master Plan. Rouse stated that the District is currently having this discussion.

- 10.0 **PENDING AGENDA** – No items were placed on the Pending Agenda.
- 11.0 **CLOSED SESSION** – Closed session convened at 9:15.M. regarding the following matters:
- 11.1 *Conference with Legal Counsel – Anticipated and Existing Litigation* as authorized by Government Code section 54956.9
- 11.2 *Public employee discipline/dismissal/release pursuant to Government Code section 54957*
- 11.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6
District Representative(s): Roger Stock, Superintendent
Barbara Patterson, Deputy Superintendent, Business and Operations
Colleen Slattery, Assistant Superintendent Human Resources
- 12.0 **RECONVENE TO OPEN SESSION** – President Daley reconvened the meeting to open session.
- 13.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – The Board voted to approve the terms of a settlement agreement and to authorize the Superintendent to execute the agreements on behalf of the District. The vote was unanimous.
- 14.0 **ADJOURNMENT**– President Daley adjourned the meeting at 10:02 P.M.

Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230